

**SECTION 00 63 63**

**CHANGE ORDER REQUEST FORM**

PROJECT Spring Lake Estates

No. 2

DATE OF ISSUANCE 11/19/2024

EFFECTIVE DATE 11/19/2024

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

COUNTY Contract No.: CM 3513

CONTRACTOR- United Brothers

ENGINEER / ARCHITECT- Katie Peay

Description of changes:

Time extension for corrections

Attachments: (List documents supporting change) Change order

<p>CHANGE IN CONTRACT PRICE:</p> <p>Original Contract Price</p> <p>\$ 1,482,773.00</p>	<p>CHANGE IN CONTRACT TIMES:</p> <p>Original Contract Times</p> <p>Substantial Completion: 06/05/2024 (days and dates)</p> <p>Ready for Final Payment: 08/09/2024 (days and dates)</p>
<p>Net change from previous Change Orders No. 1 to No. 1</p> <p>\$ 46,725.53</p>	<p>Net change from previous Change Orders No. 1 to No. 1</p> <p>25 (days)</p>
<p>Contract Price prior to this Change Order</p> <p>\$ 1,529,498.53</p>	<p>Contract Times Prior to This Change Order</p> <p>Substantial Completion: 06/30/2024 (days and dates)</p> <p>Ready for Final Payment: 08/09/2024 (days and dates)</p>
<p>Net Increase (decrease) of this Change Order</p> <p>\$ 0.00</p>	<p>Net <b>Increase</b> (decrease) of this Change Order</p> <p>112 (days)</p>
<p>Contract Price with all approved Change Orders</p> <p>\$ 1,529,498.53</p>	<p>Contract Times with all approved Change Orders</p> <p>Substantial Completion: 11/29/2024 (days and dates)</p> <p>Ready for Final Payment: 11/29/2024 (days and dates)</p>

RECOMMENDED:

By: Katie Peay  
Engineer/Architect (Authorized Signature)

Date: 11/21/24

APPROVED:

By: Katie Peay  
COUNTY (Authorized Signature)

Date: 11/21/24

ACCEPTED:

By: [Signature]  
Contractor (Authorized Signature)

Date: 11/21/24

## CHANGE ORDER APPROVAL FORM

PROJECT: Spring Lake Estates Phase 1

CHANGE ORDER NUMBER: 2

DATE: 11/21/2024

CONTRACT NUMBER: CM3513

**L.BELTON**

PURCHASE ORDER NUMBER (IF APPLICABLE): 24-309

11/25/2024

TO CONTRACTOR: United Brothers

Description :

Reason for Change Order: Time extension for As-builts and corrections  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Original Contract Sum.....	\$	1,482,773.00__
Net Change by Previous Change Order/Supplemental Agreement.	\$	46,725.53__
Contract Sum Prior to This Change Order.....	\$	1,529,498.53
Amount of this Change Order (Add).....	\$	<u>0</u>
New Contract Sum Including this Change Order.....	\$	1,529,498.53__

The Contract Time will be **increased** or decreased (**select one**) 112 days  
 Previous Substantial Completion: 06/30/2024 Previous Final Completion: 08/09/2024  
 New Substantial Completion: 11/29/2024 New Final Completion: 11/29/2024

APPROVED BY: Katie Peay DATE: 11/21/2024  
 Department Head/Managing Agent

APPROVED BY: Janice Helmore DATE: 11/22/2024  
 Procurement JP

APPROVED BY: Chris Lacambra DATE: 11/21/2024  
 Office of Management and Budget 11/21/2024

APPROVED BY: Denise C. May, Esq., BCS DATE: 11/22/2024  
 County Attorney EM

APPROVED BY: Taco E. Popey AICP  
County Manager

DATE: 11/25/2024

APPROVED BY: N/A  
Chairman

DATE: \_\_\_\_\_

ATTEST: N/A  
John A. Crawford, Clerk of Courts

DATE: \_\_\_\_\_

Account No(s). 63402541-563300-C0057

## Certificate Of Completion

Envelope Id: 5ADF4386-9B09-43F0-924F-DD41A1D5E4D7

Status: Completed

Subject: Complete with Docusign: CM3513 - UNITED BROTHERS - CHANGE ORDER #2 - SPRING LAKE ESTATES

Source Envelope:

Document Pages: 3

Signatures: 5

Envelope Originator:

Certificate Pages: 6

Initials: 3

Stephanie Walsh

AutoNav: Enabled

swalsh@nassaucountyfl.com

Envelopeld Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

## Record Tracking

Status: Original

Holder: Stephanie Walsh

Location: DocuSign

11/21/2024 1:36:30 PM

swalsh@nassaucountyfl.com

## Signer Events

## Signature

## Timestamp

Katie Peay

kpeay@nassaucountyfl.com

Stormwater Director

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 11/21/2024 1:42:06 PM

Viewed: 11/21/2024 1:44:10 PM

Signed: 11/21/2024 1:44:16 PM

### Electronic Record and Signature Disclosure:

Accepted: 11/2/2021 8:55:57 AM

ID: a37cb26b-663c-4683-bca2-fe14683393b0

Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 11/21/2024 1:44:19 PM

Viewed: 11/21/2024 2:07:32 PM

Signed: 11/21/2024 2:09:53 PM

### Electronic Record and Signature Disclosure:

Not Offered via DocuSign

chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 11/21/2024 2:09:56 PM

Viewed: 11/21/2024 2:30:07 PM

Signed: 11/21/2024 2:33:10 PM

### Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Lanaee Gilmore

lgilmore@nassaucountyfl.com

Procurement Director

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 11/21/2024 2:33:13 PM

Viewed: 11/22/2024 11:47:18 AM

Signed: 11/22/2024 11:47:36 AM

### Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Elizabeth Moore emoore@nassaucountyfl.com Assistant County Attorney Nassau County Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<p><i>EM</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 11/22/2024 11:47:38 AM Viewed: 11/22/2024 2:15:41 PM Signed: 11/22/2024 2:15:57 PM</p>
<p>Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<p><i>Denise C. May, Esq., BCS</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 71.203.166.119 Signed using mobile</p>	<p>Sent: 11/22/2024 2:15:59 PM Viewed: 11/22/2024 2:17:26 PM Signed: 11/22/2024 2:17:35 PM</p>
<p>Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<p><i>Taco E. Pope AICP</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 11/22/2024 2:17:37 PM Viewed: 11/25/2024 3:26:58 PM Signed: 11/25/2024 3:27:01 PM</p>
<p>BOCC AP boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059</p>	<p><i>L.BELTON</i></p> <p>Signature Adoption: Uploaded Signature Image Using IP Address: 12.23.69.254</p>	<p>Sent: 11/25/2024 3:27:04 PM Viewed: 11/25/2024 3:39:44 PM Signed: 11/25/2024 3:40:50 PM</p>

In Person Signer Events	Signature	Timestamp
<b>Editor Delivery Events</b>	Status	Timestamp
<b>Agent Delivery Events</b>	Status	Timestamp
<b>Intermediary Delivery Events</b>	Status	Timestamp
<b>Certified Delivery Events</b>	Status	Timestamp
<b>Carbon Copy Events</b>	Status	Timestamp
<p>Stephanie Walsh swalsh@nassaucountyfl.com Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; text-align: center; font-weight: bold; color: blue; font-size: 1.2em;">COPIED</div>	<p>Sent: 11/25/2024 3:40:52 PM</p>

Carbon Copy Events	Status	Timestamp
Keith Sawyer ksawyer@nassaucountyfl.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 11/25/2024 3:40:53 PM
BOCC Clerk BOCCclerkservices@nassauclerk.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 11/25/2024 3:40:54 PM
Procurement procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 11/25/2024 3:40:55 PM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/21/2024 1:42:06 PM
Certified Delivered	Security Checked	11/25/2024 3:39:44 PM
Signing Complete	Security Checked	11/25/2024 3:40:50 PM
Completed	Security Checked	11/25/2024 3:40:55 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact County of Nassau:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

### **To advise County of Nassau of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:



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- ii. send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.